

FINANCIAL ACCOUNTANT

Division/Department: Finance/Legal

Location: Cambridge, United Kingdom

Reports Into: Chief Financial Officer

Company Overview:

We are Velocix, the world's leading provider of content delivery solutions, and we are *Making Video Personal*, on every connected screen. Our technology is used to engage, entertain, and inform millions of people around the globe, every single day. We help consumers connect with the content they love by building products that are more intuitive and responsive to personal viewing preferences, making every video experience more rewarding. We work closely with our customers, including pay TV operators and online video service providers, to help them navigate a rapidly changing video market, so they can lead the transformation, compete more effectively, and grow their businesses.

As a member of the Velocix team, you will join an exceptional crew of professionals dedicated to generating sustained long-term growth, while delivering singular value and successful outcomes for our customers. Surrounded by colleagues that share your commitment, dedication, and work ethic, you will have the opportunity to immediately contribute to our business, taking full advantage of your unique talents.

At Velocix, we know our success depends on hiring only the best people to join our team. Do you have the right stuff? Apply and find the career you've always wanted.

Position Summary:

Velocix was recently spun out from one of the largest technology vendors in the world to become a smaller, more agile and fast-moving business. We are re-writing the playbook in a number of key business areas, including Finance. This is an opportunity to join a business at an exciting time, when new policies are being formed and implemented. Candidates will have the ability to define, shape, and implement sound financial practices, that will drive operational excellence across the organization.

This role demands an individual who can go beyond following established rules to help right new ones. Responsible for setting up the financial accounting processes for four Velocix legal entities in different countries, you will be accountable for the day to day financial accounting process across those legal entities. This includes transactional processing, record-keeping, managing bank accounts and balance sheet reconciliations. The successful candidate will bring to the role a keen sense of 'how

things should be done', and will help to implement processes that ensure a high degree of departmental effectiveness.

You will oversee statutory reporting and ensure all financial and tax returns are submitted correctly and on time. Working closely with other members of a small finance team, you will ensure correct revenue accounting, and timely cash collection, supplier payment, expenses reimbursement and payroll processing.

We are looking for an experienced and resourceful hands-on accountant, up to date with the latest financial standards. We value self-starters, used to working without supervision and under month-end pressure, and those who relish the opportunity to start from a blank page. The ideal candidate is someone who embraces change, and brings innovative and practical problem-solving skills to the team. You must be able to work collaboratively and supportively across the organization. Operational excellence will be our shared goal, and candidates must be able to simply and clearly explain financial principles to non-finance people.

Work Experience Requirements:

- Ideal
 - Qualified, experienced accountant (ACA, ACCA, ACMA, CGMA)
 - Hands on experience across the range of financial accounting activities
 - Knowledge of international/inter-company accounting
- Desired
 - Experience of setting up a financial accounting function from scratch
 - Previous use of Great Plains (GP) as an accounting system

Main responsibility areas:

- Day to day transactional processing, using the 'Great Plains' system in an accurate and timely manner, across four legal entities.
- Ensure the accurate set-up of all master items required in Great Plains.



- Month end procedures including balance sheet control account reconciliations, accruals and prepayments and bank reconciliations, and upload to the corporate consolidation tool.
- Ensure timely processing of VAT/Sales returns and accurate tax submissions to HMRC/Tax authorities, including liaison with external accountants for support as required.
- Preparation of monthly financial reports (P&L, balance sheet, cashflow).
- Work with other portfolio companies to ensure timely recharge and payment of co-employment expenses.
- Maintenance of fixed asset register and appropriate depreciation policies.
- Monitor cash balances across all legal entities, and arrange transfer of funds as appropriate (including monitoring of exchange rates and treasury requirements).
- Work with appointed auditors and outsourced accountants when required, to review and sign-off annual accounts.
- Assist with the annual budgeting process.
- Collaborate effectively with the Revenue Accountant and Payables Accountant across all appropriate areas.
- Support the quarterly strategic review (rolling 5 year forecasting process).

Key Competencies:

- Up to date with the latest changes in international accounting standards
- Knowledge of international/inter-company accounting
- Good communicator
- Negotiation skills, able to manage supplier & customer relationships
- Versatile, adaptable self-starter

Limitations and disclaimer

The above job description is meant to describe the general nature and level of work being performed; it should not be construed as an exhaustive list of all responsibilities, duties and skills required for the position.

All job requirements are subject to possible modification to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform other job-related duties requested by their manager.